

## 2020 FH CORPORATE COMPLIANCE & HIPAA TEST

Revised/Effective May 2020

Name \_\_\_\_\_ Department \_\_\_\_\_ Date \_\_\_\_\_  
Employee ID \_\_\_\_\_ Exposure Risk Category \_\_\_\_\_ Test Score \_\_\_\_\_

### SEND THE COMPLETED TEST TO YOUR SUPERVISOR

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- \_\_\_ 1. A physician is billing at a higher level of service than is reflected in the documentation. Should you report this?
- a) Yes
  - b) No
- \_\_\_ 2. TRUE or FALSE: Employees are expected to report potential or perceived compliance issues.
- a) True
  - b) False
- \_\_\_ 3. TRUE or FALSE: The Compliance Program has a policy of non-retaliation for reporting issues.
- a) True
  - b) False
- \_\_\_ 4. A patient complains about their bill because one night of stay is billed twice. You notice this has happened a few times recently. What should you do?
- a) Tell your supervisor
  - b) Call the hotline
  - c) Call the Compliance Department directly
  - d) All of the above
- \_\_\_ 5. Which of the following actions safeguard PHI (Protected Health Information) and EPHI (Electronic Protected Health Information)?
- a) Lock your computer when stepping away from your workstation
  - b) Do not send documents containing PHI to a public e-mail account (example: an AOL or Yahoo account)
  - c) Dispose of shift reports, patient labels, extra registration documents, etc., in a shred bin
  - d) All of the above
- \_\_\_ 6. Which of the following is an example of a suspected breach of PHI (Protected Health Information) or EPHI (Electronic Protected Health Information), and must be reported to the Help Desk?
- a) The loss or theft of medical records
  - b) A missing or lost portable device, such as a handheld, laptop or computer on wheels
  - c) An unlabeled flash drive or CD found on the floor
  - d) All of the above

OVER →

- \_\_\_ 7. TRUE or FALSE: Your co-worker, Jane, is very worried about her mother who has been admitted as a patient at FH. While visiting her mother, you see Jane view her mother's medical record, even though she is not responsible for her mother as a patient. This is acceptable, since she is a family member.
- a) True
  - b) False
- \_\_\_ 8. Which of the following are clues the email is an attempted phishing attack?
- a) Telling you that immediate action is required, and asking you to click on a link
  - b) A generic greeting, such as "Dear Sir"
  - c) Requesting you to provide your password
  - d) All of the above
- \_\_\_ 9. TRUE or FALSE: The most important step to take if an email appears suspicious and could be a phishing attempt is to open the email and click on the link.
- a) True
  - b) False
- \_\_\_ 10. Which of the following is a violation of FH's Confidentiality Agreement?
- a) Accessing the medical record of a family member
  - b) Discussing a co-workers test results with others
  - c) Temporarily using another individual's password
  - d) All of the above